

**NATIONAL INSTITUTES OF HEALTH  
Budget Process Calendar**

FY	Calendar Year 2007												Calendar Year 2008												Calendar Year 2009																							
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec												
07	Execution																																															
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**FORMULATION:**

- March-Jul With input from the ICs, the Director identifies underlying philosophy and NIH priorities for proposed allocation of funds including specific areas of emphasis.
- May-Jul NIH submits priorities for the DHHS Preliminary Budget, and defends NIH request to HHS budget review board.
- Aug. Sept. NIH submits documentation to support OMB submission.
- Nov-Dec NIH Director may appeal budget at time of the OMB Passback.
- Dec-Jan NIH develops President's Budget and Congressional Justification in accordance with NIH priorities and Administration policy.

**PRESENTATION:**

- Jan-Feb NIH submits the Congressional Justification.
- Spring NIH and IC Directors testify to defend the President's Budget before the Labor/HHS House and Senate Appropriations Subcommittees.
- Summer House/Senate Appropriations Subcommittees should mark-up the President's Budget by IC.
- Aug-Sept Conferees, House/Senate Appropriations Subcommittees, resolve any differences between dollar levels and guidance (including earmarks) provided by both bodies in response to the President's Budget. Guidance from one Subcommittee not reported in the other or in Conference remains in effect.
- Sept-Dec. The Congress appropriates funds for each Institute and Center (including FIC, NLM, OD, and B&F) of the NIH.

**EXECUTION:**

- Oct 1 Fiscal year starts Oct. 1; apportionments requested by OMB, allotments established and allowances issued.
- Oct-Dec. The NIH develops operating policy for ICs within the parameters identified by Congress.
- Oct 1-Sep 30 Obligation and expenditure of appropriated funds during the fiscal year.
- Sep 30 End of the fiscal year, books closed
- Oct-Nov Reconciliation
- Dec-Jan Collect and report official data for use in President's Budget and Congressional Justification (including disease areas).